

**MEN'S AUXILIARY  
CHARLES EVERING POST # 6506  
Veterans of Foreign Wars of the United States**

**BY-LAWS**

**ARTICLE I**

**NAME AND LOCATION**

**Section 1:** By virtue of the charter granted, this Men's Auxiliary, it shall be known as the Men's Auxiliary to Charles Evering Post # 6506, Veterans of Foreign Wars of the United States of America.

**Section 2:** The location of the Men's Auxiliary shall be at 8777 Philadelphia Road in the community of Rosedale, the County of Baltimore, and in the State of Maryland.

**ARTICLE II**

**PURPOSE**

**Section 1:** The supreme power of this Men's Auxiliary shall at all times support the Constitution and By-Laws of the Veterans of Foreign Wars of the United States, the By-Laws of the Department of Maryland, orders issued by authority of the Commander-in-Chief, the Department Convention, Department Council of Administration and Charles Evering Post # 6506, Veterans of Foreign Wars of the United States. For the purposes of this Article and Section, Resolutions adopted by the National Convention are held to be lawful orders

## **ARTICLE III**

### **MEETINGS**

**SECTION 1:** The regular meeting place of this Men's Auxiliary shall be at 8777 Philadelphia Road, Baltimore County, Md. 21237.

**SECTION 2:** The regular meetings of this Men's Auxiliary shall be held on the first (1<sup>ST</sup>) Tuesday of every month. The meeting shall be called to order at 7:00 P.M.. The appointed day and time of the regular meetings may be changed by a two-thirds vote of the members present at any regular meeting. All Men's Auxiliary members, the Post Commander, and the Department Commander shall be notified of any change of the appointed day and / or time of the regular meeting.

**SECTION 3:** Special meetings may be called as needed by the President, Senior Vice President, or the Executive Committee.

**SECTION 4:** Two (2) elected officers and four (4) members, six total, all in good standing shall constitute a quorum for the transaction of business at the regular monthly meeting, including special meetings.

## **ARTICLE IV**

### **MEMBERSHIP**

**SECTION 1:** Membership in this Auxiliary, its eligibility to, application for, acquiring and maintenance of, loss of and discipline shall be in accordance with the provisions of the National By-Laws.

Membership (Cont'd)

**SECTION 2:** The dues of this Auxiliary shall never be less than the amount required to cover Departmental and Post dues.

**SECTION 3:** A member in good standing is a member who has his dues paid to date and attended at least three (3) regular meetings within a 12-month period. This standing constitutes eligibility to run for any elected office.

**SECTION 4:** Any perspective eligible applicant, once approved for membership must be voted in by majority vote, by those members attending the regular monthly meeting.

**ARTICLE V**

**OFFICERS**

**SECTION 1:** Eligibility to, nomination, election or appointment, installation and term of office shall be in accordance with the provisions of the Department of Maryland's Men's Auxiliary Guidelines and Policy.

**SECTION 2:** The duties of all officers shall be those prescribed by the Department of Men's Auxiliary, lawful orders of the Department of Maryland or as Charles Evering Post # 6506, Veterans of Foreign Wars may direct and as these By-Laws may provide.

## **ARTICLE VI**

### **COMMITTEES AND DUTIES**

**SECTION 1:** All committees and their chairpersons, unless otherwise provided, shall be appointed by the President as promptly as possible after election to office, and as such shall serve under his authority. The Men's Auxiliary Treasurer, by virtue of his office, shall be treasurer of all committees handling funds

**SECTION 2:** The Committees of the Men's Auxiliary shall be determined by the body.

**SECTION 3:** The President as needed shall appoint the committee chairmen.

## **ARTICLE VII**

### **EXPENDITURE OF FUNDS**

**SECTION 1:** Expenditure of funds shall be made only after prior authorization by the vote of the Auxiliary. No member of this Auxiliary shall solicit funds or donations nor incur or cause to incur any bills in the name of this Auxiliary except by prior vote and with the consent of the membership.

**SECTION 2:** The President, or in his absence the next senior officer, shall have the discretionary authority to disperse funds up to \$200.00 for any expenditure for the good and welfare of the Men's Auxiliary.

**Expenditure of funds (Cont'd)**

**SECTION 3:** A petty Cash Fund, not to exceed \$100.00 will be established by the Treasurer for use as needed for the operation of the Auxiliary.

**SECTION 4:** The Treasurer shall sign and the President counter sign all checks for the expenditure of Auxiliary funds.

**SECTION 5:** No compensation shall be paid to any officer of this Auxiliary for their services as such officer, except as hereafter may be provided.

**SECTION 6:** The Board of Trustees shall audit the books of the Auxiliary every four quarters of the calendar year on or about April 1<sup>st</sup>, July 1<sup>st</sup>, October 1<sup>st</sup>, and January 1<sup>st</sup>. An audit may be requested by any member but must be approved by the board of Trustees.

**ARTICLE VIII**

**MISCELLANEOUS**

**SECTION 1:** In all Auxiliary procedures not provided for by the National Constitution and By-Laws, the Department By-Laws, Guidelines, Policies, or these By-Laws, Demeter's Manual of Parliamentary Law and Procedures shall be the authority.

**SECTION 2:** One copy of these By-Laws shall be issued to each member of the Auxiliary.

**ARTICLE IX**

**AMENDMENTS**

**SECTION 1:** These By-Laws shall become effective after adoption by the Auxiliary.

**SECTION 2:** Amendments to these By-Laws can be presented at any meeting, re-read at the next meeting and voted on and accepted by two-thirds majority of the members present at the following meeting.

**SECTION 3:** Wherever these By-Laws or subsequent amendments may be found to be in conflict with the present or any future National By-Laws, the By-Laws of the Department of Maryland, or the By-Laws of Charles Evering Post # 6506 the latter shall prevail and be taken under advisement by this Auxiliary and voted upon and accepted by two-thirds of the majority present at a regular meeting.

**These BY-LAWS were adopted on this \_\_\_\_\_ day of \_\_\_\_\_ (month), in the year \_\_\_\_\_ at a regular meeting of this Men's Auxiliary in the community of Rosedale, the County of Baltimore, and in the State of Maryland.**

Men's Auxiliary to Charles Evering Post # 6506  
Veterans of Foreign Wars of the United States

By \_\_\_\_\_ Pres.      By \_\_\_\_\_ Sec.